

Town of Woodstock  
WPS Facilities Upgrade Committee  
Special meeting Friday January 15, 2016  
7:00 am – upstairs selectmen's conference room  
Town hall

### Minutes

In Attendance; Chandler Paquette, Mitch Eaffey, Brian Musemeci, Mike Dougherty, Karen Monroe, Victor Toth, Jeremy Serwer, Mike Bernardi.

- **Call to order** – meeting was called to order by Chandler at 7:05
- **Approve minutes of November 12, 2015 meeting-** Motion by Mike B. second by Mitch E. to approve the minutes of November 12 meeting. Motion passed unanimously.
- **Discuss recent square foot mislabeling-** Victor T. and Karen M. explained that the state found discrepancies in the square foot calculations submitted by the architect with the recent filing. Discussion included the continual errors by the architect, 3 visits to measure the roofs, the fact that Karen M, Victor T, and Brian M. have had to take on the task of reworking figures, the missing report for the middle school, the 5 page plan submitted for the elementary school, and the general lack of confidence that the committee has with Silver Petrucelli. It was decided that David Stein be asked to attend a meeting ASAP so the committee can voice their displeasure with the lack of performance to date. Mr. Stein will also be asked to bring full sets of the plans to be submitted for approval.
- **Discuss chairman status-** Chairman Paquette explained that the job as chair is more than he can manage at this time. A motion was made by Mike B, and a second by Mitch E. to appoint Victor Toth as the new chair pending the Board of Selectman's approval. Motion passed unanimously.

- **Payment of Bills-** A bill was submitted by Silver Petrucelli for a progress payment. A motion was made by Mike D. and seconded by Mike B. to not pay the bill until the meeting with Silver Petrucelli. Motion passed unanimously.

**Correspondence and Announcements-** Chairman Paquette reported the following correspondence.

An insurance certificate from Silver Petrucelli, the elementary school plan, and a letter from Chuck Eaton from CME associates stating that he would not have time to be the project manager for this project.

- **Citizen's comments** – Mitch E. reported that the solar farm at the transfer station is moving ahead, and Jeremy S. thanked Karen M for taking care of the filings with the state as well as Chandler P. for serving as chair.
- **Adjournment-** Motion was made to adjourn at 7:55.

**Respectfully Submitted – Chandler Paquette**